



### **CLUB TERMS AND CONDITIONS**

**E – MAIL:** [Sharon@splitzgymclub.com](mailto:Sharon@splitzgymclub.com) or [Administrator@splitzgymclub.com](mailto:Administrator@splitzgymclub.com)

**WEBSITE:** [www.splitzgymclub.co.uk](http://www.splitzgymclub.co.uk)

**Vision Statement:** *"Splitz Gym Club aims to develop each child individually by maximising their potential, allowing them to grow and gain confidence and be proud of the success they achieve."*

#### **1. OFFICIAL CLUB TITLE - 'The Club'**

The name of the club is **SPLITZ GYMNASTICS and SPORTS ACROBATIC CLUB** (SPLITZ GYMNASTICS CLUB or SPLITZ GYM CLUB)

#### **2. NEW STARTERS**

A child may attend Splitz gym club for a trial of 2 consecutive weeks, after this time should they decide to join then they must pay the usual club membership and insurance fee. All children are accepted into Gym club regardless of gender, race or disability.

#### **3. FEES FOR ALL SESSIONS**

Tuition fees vary per class. This amount is payable Monthly in advance and not dependent upon isolated/occasional absences or general attendance.

All class fees must be made on the **1st of the month** by Direct Debit or payable on the first day of commencing the class for new starters by way of a Pro-Rata.

**Late Payment** - There is a late payment fee of £10 if payments are not received by the 3rd of the month, this will automatically be added to the account for each occurrence.

If any child attends a class for which they have not paid the usual fee, then unfortunately they will not be permitted to participate. Should the overdue payment not have been received by the start of the next class, then unfortunately the club will have no choice but to offer that place to the next child on the current waiting list. Fees for classes must be paid online via the clubs membership system 'Love Admin' – the Club regrets that we are unable to accept payment in any other situational context. It is a requirement for you to have a live direct debit set up for fees via our club administration system.

We reserve the right to pass any outstanding debt owed to a debt collection agency to be recovered on the clubs behalf. Additional fees may also be payable for costs incurred.

#### **4. MISSED CLASSES**

There will be **no** credits or refunds or catch up's given for classes missed. If the club cancels classes a catch up training session will be arranged.

#### **5. ABSENCE POLICY**

If any child is absent for three lessons without prior notice, it will be assumed that they have withdrawn from the club, and the club will offer the place to the next person on the waiting list, no refunds will be due.

#### **6. LEAVING THE CLUB**

Any gymnast wishing to leave must inform the club in writing via email:

[Administrator@splitzgymclub.com](mailto:Administrator@splitzgymclub.com).

Notice to leave must be received prior to 15th the month if your child wishes to leave at the end of that month. If notice is received after the 15th of the month, then the following months fees will be due as your child's place will continue to be reserved for them.

**If you choose to leave and have paid up front for classes unfortunately no refund will be given.**

**COMPETITION SQUADS – One Full Calendar month's paid notice is required.** If notice is received after the 1<sup>st</sup> of any month then the following calendar month will be your notice period.

**Please do not cancel your Direct Debit for fees until your final payment has been paid. Cancelling your Direct Debit does not constitute notice served to leave the club.**

**If your child is asked to leave the club through rudeness, bullying, theft, unacceptable behaviour, having an attitude towards coaches or staff etc. No refunds will be given for lost classes, clothing, comp fees, etc. This list is provided as an example and is not exhaustive.**

## **7. MEMBERSHIPS TO SPLITZ GYM CLUB**

Membership is due every year on 1<sup>st</sup> October to cover the period 1<sup>st</sup> October – 30<sup>th</sup> September and is non-refundable. Irrespective of when you start the club the full membership fee is due. Fees are set with a reduction for siblings (As long as another sibling is active within the Club)

***At the beginning of each membership year it is the parent/guardians responsibility to ensure they re-read all of the clubs policies and procedures and familiarise themselves with any changes.***

## **8. INSURANCE & MEMBERSHIP TO BRITISH GYMNASTICS.**

British Gymnastics set fees Nationally for the year.

Membership is from 1<sup>st</sup> October – 30<sup>th</sup> September the following year, irrespective of when you start the club. For more information on Members Insurance visit the British Gymnastics Website. SPLITZ GYM CLUB is insured with the British Gymnastics for Personal Accident Cover & Public Liability to the Sum Of £10,000,000

**\* BRITISH GYMNASTICS MEMBERSHIP & CLUB MEMBERSHIP is non-refundable.**

***\*Please note any child who is not insured will not be able to participate in any classes until the insurance has been received by British Gymnastics (apart from the 2 week trial period for new starters)***

## **9. DISCIPLINE**

**Our discipline procedure at the club is as follows:**

- 1st Warning - Verbal warning to gymnasts.
- 2nd Warning - Email or Phone call to parents.
- 3rd Warning – The Coach will ask for a meeting with the parents.

We reserve the right to suspend gymnasts for up to 2 weeks to investigate any allegations made against them. This allows the club management sufficient time to fully investigate and ensure that all gymnasts are treated fairly – No refunds will be issued for this period of suspension. If the above does not conclude on-going issues, then the gymnast will be asked to leave the club. Younger Gymnasts – Our classes at Splitz Gymnastics are structured, for safety reasons we will not tolerate children misbehaving in the gym. If a child is constantly misbehaving we may advise the parent/guardian that they try gymnastics when the child is older or ready to commit.

## **10. PROGRESSION & DEVELOPMENT**

Gymnasts will be moved up to the Advanced Class & Competition squads by ability & experience, *not* age. Movement to Advanced and Competition is at the discretion of the coach.

## **11. AIMS**

As a General Gymnastics Club we try to include all aspects of gymnastic disciplines i.e. –Artistic (Bars, Beam, Floor, and Vault) Acrobatics, Aerobics and gymnastic dance/choreography. We train our members to the levels required for the attainment of the British Gymnastic Awards. We will encourage all club members to develop their gymnastic skills, and those with particular ability will be supported in training to a more advanced level.

## **12. AIMS OF COMPETITION SQUAD**

As a competitive club we will train gymnasts towards competition level and the required moves, this may happen straight away and your child may compete within the year or it may take longer. If your child is chosen for any of our Competition Squads they must agree to the training hours and extra costs involved, including the Club Kit which will include a Tracksuit and a leotard, a welcome email detailing the requirement will be sent prior to making a decision.

### 13. CHILD PROTECTION

The club has adopted the British Gymnastics Child Protection Policy and is working within the parameters set out in this policy. The clubs coaches have also attended a course for North Somerset's Child Safe –Protecting children. All Coaches are DBS Checked and updated regularly. All Coaches have attended Safeguarding and Protecting Children courses.

### 14. CLUB WELFARE OFFICERS

**Mrs Tracey Santo Tel Number: 07908192053**

**Mrs Anca Nistor Tel Number: 07592868223**

Our Welfare Officers are trained by British gymnastics and are the first point of contact for parents and gymnasts for welfare or any child protection concerns.

### 15. CLUB POLICIES

All club policies can be found on our website, please take time to read these.

### 16. PHOTOGRAPHY & FILMING

No Parents or Gymnasts are allowed to take photos and Film in any of the classes without the permission of the Head Coach.

If parents are found filming their child while a class is in progress they will be told to delete it immediately. Only one warning will be given.

### 17. FIRST AID PROVISION

The club has qualified first aiders, one or more are present in every class.

We will perform basic first aid when needed.

Any other serious injury parents will be contacted to collect their child.

An accident book will be filled in and parents asked to sign. Following an accident, the coach or a club representative may telephone the parents for a follow up report.

### 18. COMPLAINTS PROCEDURE

Any complaints should be put in writing and handed or emailed to the head coach who will deal with the complaint in confidence. If this is not suitable please contact the Welfare Officers.

### 19. COLLECTION

All children are to be collected from either the gym café or the club entrance. The car park directly outside the door can be extremely busy and children should not cross the car park without a responsible adult over the age of 18.

### 20. UNCOLLECTED CHILDREN

Any children who are not collected we will do the following:

- Ring all contact numbers we have on file.
- Follow the British Gymnastics rules on Uncollected children
- \*\*Late collection of your child will result in an additional charge of £5.00 for the first 15 minutes and £10.00 for every 15 minutes thereafter. This will be billed through invoice.

**If parents know they are running late they can call the gym to notify the coach.**

**\*\* Late collection charge applies until the child is collected\*\***

### 21. EARLY DROP OFF TO GYM

All parents must bring their children into gym and make sure a Coach is in the building, Gymnasts are not insured until the class starts and we will not be held responsible for Gymnasts doing Gym moves outside of their supervised session. Please be aware that although a Coaches car may be outside, they may not be in the gym.

### 22. CLUB FUNDS

Any money raised to go into club funds will always be reinvested back into the club in order to benefit the gymnasts. This may include but not limited to new equipment and Coach training.

### **23. ACT OF GOD, SERIOUS ILLNESS OR VIRUS (Including restrictions by law)**

Where gymnasts are unable to attend sessions due to an act of god, serious illness or virus (including restrictions by law) no refunds will be issued. At the discretion of the club management alternative sessions or make up sessions may be offered for some or all of the hours missed. If a gymnast is not able to attend a catch up session which has been scheduled, no refunds or other sessions will be offered.

### **24. EVENTS**

Events and additional training, holiday classes and camps will be offered by the club at various points throughout the year. All events booked are non-transferrable, non-refundable and we cannot provide credits. Any events booked by members or non-members must be paid in full.

### **PLEASE NOTE:**

Gymnastics activities have an inherent risk of injury and although the club will endeavour to minimise any risk, accidents may still happen. It is incumbent on all members to abide by the safety rules and codes of conduct at all times. The participant/parents are required to ensure that the member is physically fit and healthy to participate, particularly after illness or injury. In renewing your child's membership, I declare that I understand the element of risk and I am willing to participate and will adhere to the safety rules, code of conduct and the clubs terms and conditions.

**THESE TERMS AND CONDITIONS ARE UPDATED ANNUALLY AT THE BEGINNING OF THE MEMBERSHIP YEAR AND ALL MEMBERS, PARENTS & GUARDIANS ARE ADVISED TO REVIEW THEM REGULARLY.**

**END.**

